



Mariposa Food Co-op

BOARD MEETING 06.07

07 June 2021 / 6:30 PM / ZOOM

ATTENDEES

Board Members: Tiernan Alexander (Convener), Lorelle Becton, Tim Crouch (Vice-Convener), Vera Foronda, LaToya Johnson (Secretary), Rachel Reed, Rodney Sheppard (Treasurer), and Meaghan Washington

Board Members Elect: Aaron Spence

Staff: Aj Hess (General Manager/GM), Majal Logan (Admin Assistant/AA)

Guests: Hether Frayer (Columinate consultant)

Absent: Dondi Henderson

NOTES

- **The meeting began with a check-in and a reading of the norms**
- **The Convener moved to approve the minutes for May and the move was seconded by VF. The minutes were then approved by the Convener, Secretary, MFW, AS, LB, VF, and RR.**
- **Financial Conditions Reports**
 - The report is in compliance, except for a loss of membership due to FFA non-renewals.
 - Sales were down, but within an appropriate amount.
 - The financial review is done, but without a final copy.

- Although sales were \$7,000 over the budget this week, Q1 was \$350,000 under budget.
- The Convener moved to accept the Financial Conditions Report as written with a second motion from LB. It was accepted and acknowledged as being non-compliant by the Convener, Secretary, LB, VF, RR, and MFW with one abstain from the Treasurer.
- B1
 - There was one report that was not in compliance and sales growth was rough in Q1.
 - The Convener moved to accept the Q1 Monitoring report as is with an acknowledgement to return to compliance from being non-compliant and the move was seconded by MFW. The report was then accepted by the Convener, Secretary, VF, RR, and MFW with an abstain from the Treasurer.

- **Budget Items**

- The Front-end remodel was budgeted for and approved in the Capital Improvements Budget at \$35,000, but the entire budget will not be spent. The timeline is set for the end of Q3.
- The POS system is an outdated model from 2015, so there are options to either stay with the current company bid at \$32,000 or opt for a new and more efficient system at three times the price. The IT & POS Specialist is available to present if needed.
 - The GM is to send a benefit analysis along with the life expectancy and maintenance costs of programming for the board to compare prices with what is in the capital budget, in preparation for voting next month.

- **Officer Elections**

- The vote for the Secretary position is to be revisited.
- There was a recommendation for AS to assume the role of the Vice Convener, which is to be decided upon at the next meeting.

- There was a unanimous vote for TA to remain on as the Convener for 2021-22, with a motion from VF seconded by MFW.
- There was a unanimous vote for RS to remain on as the Treasurer for 2021-22, with a motion from the Covener seconded by LB.
- **Board Orientation planning**
 - There was a brief report back on CCMA.
 - As of July 6th, the meetings are to be moved to first Tuesdays and take place in-person at Cedar Works. **The Convener and GM will contact Cedar Works.**
 - **HF sent the updated ends to review prior to the July meeting for voting.**
- **The Convener motioned for the meeting to go into Executive Session with the exclusion of staff and the motion was seconded by RR and approved unanimously.**