

# MARIPOSA

FOOD  CO-OP

**Mariposa Board Meeting: Monday May 4, 2020 - 6:30 PM to 7:45 PM**

**Location:** Zoom Video Conference

**In Attendance:**

Nidhi Krishen, Convener

Meaghan F. Washington, Treasurer

Meg Carrol, Staff Delegate

Clayton Ruley, Secretary

Aj Hess, General Manager

Shatara Ford, Administrative Assistant to the General Manager

Action Items
<ul style="list-style-type: none"> <li>● New Board welcome &amp; Onboarding meeting set for Wednesday May 20, 2020. Will be held on zoom.</li> <li>● Next session is set for Monday June 1, 2020. Will be held on Zoom.</li> <li>● Board will not elect officers until July.</li> </ul>

Item	Discussion	Actions
1.	<p><b>Check-in -</b> 6:44pm Nidhi suggests starting the meeting. All agree. Meeting starts without a motion.</p>	
2.	<p><b>Onboarding new Board Members</b></p> <p>Date was set for a zoom call on Wednesday 5/20. Will get into a bit of Mariposa history and do intro to policy governance.</p> <ul style="list-style-type: none"> <li>❖ Clayton and Meaghan will lead the meeting, but we may try to arrange some pre-recordings as well. Perhaps a board welcome video.</li> </ul> <p>Discussed the need to still have a proper orientation/retreat later in the year for goal setting and calendar setting.</p> <ul style="list-style-type: none"> <li>❖ Would be good if AJ attended as well as Meg.</li> </ul>	<ul style="list-style-type: none"> <li>● Shatara to send out save the date email to new board members with Meaghan's input.</li> <li>● Shatara will share the board binder</li> </ul>

# MARIPOSA

FOOD  CO-OP

	<p>Discussed elections for officer roles within the board, perhaps doing it at the 6/1 meeting is too much too soon. Might be good to have new board members watch for a meeting and get to know it and one another better before putting themselves forward for a role.</p>	<p>documents online with the new members (a google doc folder already has everything in it.</p> <ul style="list-style-type: none"> <li>● Nidhi and AJ will meet on 5/25 to plan for the June meeting..</li> <li>● Shatara will look into pre-recording, in case any current member would like to do a portion of orientation at a different time ahead of 5/20.</li> </ul>
<p>3.</p>	<p><b>Holding meetings going forward</b></p> <ul style="list-style-type: none"> <li>● Makes sense for the time being to continue meeting on Zoom.</li> <li>● AJ asked for advice on what to do with the calendar and monitoring schedule, given that there hasn't been a meeting or a meeting with quorum for some time. They proposed maybe using an old calendar as a</li> </ul>	<ul style="list-style-type: none"> <li>● Nidhi will go through the backlog and complete everything that needs to get done.</li> </ul>

# MARIPOSA

FOOD  CO-OP

	<p>template for now. Clayton suggested that he could try to create one.</p> <ul style="list-style-type: none"> <li>● Reflecting on the reports that need approval and various backlog, Nidhi and Clayton expressed a desire to give the board a fresh start.</li> <li>● AJ pointed out that the long term strategic planning that occurs in the retreat goes alongside creating a calendar, so we definitely need to have one. The calendar can be worked on over time until then.</li> </ul>	
4.	<p><b>Monitoring Reports Schedule</b></p> <ul style="list-style-type: none"> <li>● Discussed using the monitoring summary table going forward, until the new board comes up with their own schedule.</li> <li>● Aj brought up concerns regarding the B6 report that was not approved in 2019, at no fault of their own. <ul style="list-style-type: none"> <li>❖ Nidhi motions to make a note in the minutes and in the B7 report that B6 was submitted on time and met all requirements however the board did not meet to approve in a timely manner. Meg seconds. Unanimously approved.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Aj will do the 3 reports they've been working on.</li> </ul>
5.	<ul style="list-style-type: none"> <li>● Aj circled back with Meaghan on staff surveys, or at the very least, an impromptu check-in with staff, just to have but not for an official board report. Seeing as she's still relatively new to the HR role, Meg would like to check in with Pcomm and revisit, possibly tweak questions before sending a survey out.</li> </ul>	
6.	<p><b>Check-out</b></p> <ul style="list-style-type: none"> <li>● 7:43 pm Nidhi makes a motion to end the meeting. Clayton seconds. Unanimously approved to end the meeting at 7:45pm.</li> </ul>	